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TITLE:	TRAVEL EXPENSES FOR APPOINTED MEMBERS OF EXECUTIVE	2.5
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DATE APPROVED: September 23, 2006 **SIGNED:** Frankie Victor (Secretary)

POLICY:

Those members of the Executive Committee who are appointed and are not Regular or Associate One Members may claim expenses for travelling outside their own Zone for the purpose of attending Executive meetings, including a meeting held in conjunction with the Annual Conference.

Such claim must be approved by the Treasurer, and follow the criteria outlined in *Policy 2.1*.

POLICY OBJECTIVE:

To ensure that the expenses of Members other than a Regular or Associate One Member, appointed to the positions of Secretary or Treasurer, will be covered in the event that the member is either not employed or the employer will not pay for attendance at the Executive meeting.

POLICY JUSTIFICATION:

The intent of *Policy 2.1* is based on the premise that the Regular or Associate One Member has the approval and support of their employer to participate on the Executive of BOABC for at least the Annual Conference and AGM Meeting. This support may not be available to a person within another Membership category and this should not preclude their participation on the Executive Committee of the Association.