

**BOABC ANNUAL GENERAL MEETING 2009**

Held at Lakeside Prestige Inn, Nelson BC, Tuesday May 5, 2009

<b>No:</b>	<b>Discussion/Motion:</b>
<b>1</b>	<b>CALL TO ORDER</b> The meeting was called to order at 1:56 pm.
<b>2</b>	<b>ROLL CALL</b>  <b>Present:</b> President Ron Dickinson Executive Director Richard Bushey  VP Education Paddy Moore VP Member Services Peter Longhi  Secretary Frankie Victor Treasurer Manjit Sohi LM Zone Director Al Turra LM Zone Director Frank Hill LM Zone Director Bev Endersby SC Zone Director Zara Clapp C and N Zone Director Ernie Maleniza Kootenay Zone Director Brian Champlin NW Zone Barry Johnston VI South Zone Director Eric Law  <b>Absent:</b> Past President Rick Hodgson Registrar Dave Jackson VI North Zone Director Colin Bollinger VP Certification Eddie Ho
2.1	Appointment of Parliamentarian Lori Staples was appointed Parliamentarian
2.2	Establishing a quorum There was a quorum.
2.3	Adoption of the agenda <i>Motion: to accept the agenda.</i> Moved Peter Sweeney Second Bob Middleton Carried
<b>3</b>	<b>ADOPTION OF MINUTES</b>
3.1.	Adoption of 2008 Annual General Meeting minutes  <i>Motion: to accept the minutes.</i> Moved Peter Sweeney Second Brian Kitagawa Carried
<b>4</b>	<b>BUSINESS ARISING FROM PREVIOUS MINUTES</b> None – general issues were discussed in the committee reports sections of the agenda.

	<p>Item 14, New Business: Peter Sweeny asked whether the executive followed up regarding the word <i>certification</i> from the rights of retired members – the Bylaw currently reads:</p> <p style="padding-left: 40px;">3.(2) Retired Members, Associate Two Members, Associate Three Members and Life Members shall enjoy all of the rights and privileges of Regular Members except that of voting, <i>certification</i> and holding elected office on the Executive Committee. (amended 25/04/2006)</p>
<b>5</b>	<b>REPORTS</b>
<b>5.1.</b>	<b>ZONE DIRECTORS' REPORTS</b>
5.1.1.	<p>Lower Mainland Frank Hill Report was posted.</p>
5.1.2.	<p>Northwest Barry Johnston Report was posted.</p>
5.1.3.	<p>South Central Interior Zara Clapp Report was posted.</p>
5.1.4.	<p>Central and Northern Ernie Maleniza Report was posted.</p>
5.1.5.	<p>Kootenay Brian Champlin Report was posted.</p>
5.1.6.	<p>Vancouver Island South Eric Law Report was posted.</p>
5.1.7.	<p>Vancouver Island North Colin Bollinger was absent. Report was posted.</p> <p><i>Motion: To accept the zone reports.</i> Moved Daryl Birtch Second Tim Luini Carried</p>
<b>5.2</b>	<b>COMMITTEE REPORTS</b>
5.2.1.	<p><b>Certification Committee Report</b> Eddie Ho was absent – the report was posted. Bob Light asked whether the executive was going to address questions in the report:</p> <p>The president deferred the questions to the end of the committee report section.</p> <p>The president responded to the questions as follows:</p> <p>Who made the decision to change from 10 papers to 5? <i>Direction came from the Certification Committee in 2004. The Executive instructed the Examination Committee to create the 5 new exams.</i></p> <p>Who decided what the fees would be? <i>The 2008 AGM motion set the exam fees per exam for ICC</i></p>

	<p><i>marked exams.</i></p> <p>How many persons are in-stream and impacted by the change? <i>There are 43 members in-stream, no one is required to rewrite passed exams.</i></p> <p>When was decision made to move to the 5-paper format? <i>The five paper format was approved by the Executive Committee at the January 2004 meeting and reported to the AGM April 2004.</i></p> <p>Bob Light requested that the President forward minutes of the relevant Executive meeting to the Examinations Committee – <i>president will look into this.</i></p> <p><b>Motion:</b> <i>To accept the Certification Committee report.</i>  Moved Herman Koolman  Second Marvin Friesen  Carried</p>
5.2.2.	<p><b>Education Committee Report</b>  Paddy Moore presented his report.  Study sessions were held in all zones in one year for the first time in BOABC history.</p> <p><b>Motion:</b> <i>to accept the Education Committee report</i>  Moved Paddy Moore  Second Marvin Friesen  Carried</p>
5.2.3.	<p><b>Examinations Committee Report</b>  Manjit Sohi presented his report.</p> <p>Discussed the ad hoc committee meeting in February to update the Level 3 examinations.</p> <p>George Humphrey noted that Lyle Kuhnert from was volunteering personally and was not representing the Building and Safety Policy Branch Safety and Policy Branch on this committee. The President explained the Mr Kuhnert had permission from his employer to attend.</p> <p>Peter Sweeney noted that the past presidents’ report confirms that the association made a commitment to a dual process to finish up the members who began under the 10-paper format.</p> <p>Peter noted that the Executive has done a disservice to members who began the 10-paper format and asked for clarification regarding the change from 10 to 5 without considering members who were in stream.</p> <p>Manjit responded that there are about 42 members in stream and they were all contacted and of 43 there are 2 who desire to continue in the 10-paper format. Manjit noted that we do not have the papers required for these 2 members to finish are not in hand but that we intend to collect them. Peter noted that ICC has the exam questions. <i>Follow-up note: The ICC does not have BOABC Level 3 questions for the 2006 edition of the BC Building Code per Doug Hatch of ICC.</i></p> <p>Graham Barber claims that he was not contacted at 6 papers into the 10 paper stream. President advised him to contact Richard Bushey. <i>Follow up note: Mr Barber has commenced with the five-exam format.</i></p> <p>Pieter den Uyl has 2 staff members in-stream that are surprised and disappointed that the change</p>

<p>didn't accommodate members in stream.</p> <p>Bob Light noted that the 5 paper format came from the Certification Committee and the change was initiated originally to reduce the marking fees with ICC. In the fall 2008 the Certification Committee had the 5 paper format ready to go, there were problems with ICC; the questions had to be updated to the 2006 Code. Speaking to the report; the last page, first 3 paragraphs imply that the Examination Committee was attempting to stall the development of 5 paper computerized format. The committee was committed to the 5 paper format and upset that the report implies otherwise.</p> <p>Peter Sweeney noted that 2 new policies that preclude retired members to serve on committees were not noted in the report and that these policies contradict the rights and privileges of retired members. These policies were approved by the Executive Committee January 2009.</p> <p>The President noted that the new policies were to align with ACBOA policies. Primarily active members will be involved in education, certification and examination committees similar to many other organizations; its good practice and its necessary to align with ACBOA.</p> <p>Peter Sweeney noted many members on education committee are retired and that the same policy should apply to all members on all committees. Currently only retired members on the Certification Committee's Exam Committee have been asked to step down and he feels slighted.</p> <p>Konrad Jashke asked where it says in our bylaws that retired members cannot serve and noted that we are doing the association a disservice by eliminating retired members. The President noted that this is a policy; not a bylaw, made by the executive under the bylaws. The President asked the assembly whether members should be permitted to speak to the same issue multiple times – the assembly agreed to allow it. Bob Light noted that new policy is contradictory to the bylaw The Parliamentarian noted that provision Bob Light read indicates that retired members <i>may</i> sit on committee and the new policy says he cannot; this is not a contradiction. Bob Light objected to the Executive making policies that are unfair. There are currently 3 retired members on advisory committees.</p> <p>George Humphrey noted that he took his removal from the committee personally and objects to the process and to some of the language in the new policies. He objects to the membership not having a say in these major policy changes; it is his opinion that the members should have approved them. The Association needs its elders for checks and balances. He is concerned that ACBOA now owns BOABC's exam and certification process. <i>Follow up note: this is a joint-use agreement.</i> The Executive approved the formation of a new Examination Committee reporting directly to the Executive without discussion with the existing Certification Committee's Exam Committee members, the work to create a 5 paper format was 75% complete there was no coordination between the old groups work and the new. In selection of the new Examination Committee members the Executive didn't contact any of the members of the existing committee. Where did the old exam committee fail to meet the expectations? George Humphrey urges the membership to apprise themselves of what's gone on in this regard over the last several months and make their opinions known to the Executive.</p> <p>Pieter den Uyl noted a point of order that George should have attended in the capacity of past president – is it available past president or immediate past president?</p>
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	<p>The bylaw was consulted Part 4, 10.6 says the <i>most recent past president who is available and willing to serve on the Executive Committee</i>, not available and willing to attend the AGM. (Rick Hodgson is available and willing to serve on the Executive Committee)</p> <p>Peter Sweeney noted that the Registrar is not a member of the executive and shouldn't be included in the roll call.</p> <p>Manjit Sohi spoke to George Humphrey's comments:  The new Examinations Committee was an ad hoc committee and was struck for the purposes of changing the exams only; it is not the official Examination Committee.  Questions are from the NBC and part of the ad hoc committee process was to check them against BCBC 2006. The Unique to BC items will be addressed and will be part of the Level 3 exam.  The new policy indicates that regular members, retired members and expert non-members can serve but that <i>the majority shall be regular members</i>.</p> <p>George Humphrey asked whether the ACBOA questions are owned by BOABC. It was confirmed that we have the right to modify them for our purposes, which we have done.  Bob Light noted that he is concerned that we are not certifying to the complete Code; parts are missing that are Unique to BC, we may not certify members to 'the code' if they are certified only to parts of the Code. The President commented that this was also the case under the previous format and that the Certification Committee will look into improving it.  Peter Sweeney offered his services to the Examination Committee and Manjit Sohi accepted.  Toby Seward noted that we appear to be pushing retired members out, that we are establishing policies we are unsure of, that the direction may be right but the process needs review.  Committee membership and ownership of exams need review and the Executive should make no additional changes without direction from the membership.  The President acknowledged that communication has been less than ideal and the Executive Committee needs to work on it.</p> <p><b>Motion:</b> to accept the Examination Committee report  Moved Manjit Sohi  Second Peter den Uly  Carried</p>
5.2.4.	<p><b>Membership Services Committee Report</b></p> <p>Peter Longhi presented his report.  The Association has gained 72 members since last AGM, the list will be posted on the website under the News and Report section.  Awards will be presented at the 2009 Conference banquet.  CPD points changes were summarized.  Potential for using mail-in ballots for election of the executive was discussed.  Peter Sweeney congratulated the executive on finally getting around to presenting the awards.  Bob Light noted that the Association has become so large that we need the mail in ballot and we should look into a mail-in only process.  Show of hands – members appear to be in favour of the executive preparing a motion to allow mail-in ballots.  Peter Sweeney asked that members be approached for feedback prior to preparation of the motion</p> <p>Konrad Jashke asked about sharing member's phone numbers. It was noted that the membership list doesn't include personal information other than employer, for reasons of privacy, but that this is effectively contact information.</p> <p>Bob Light noted that this is Peter Longhi's last membership services report and thanked him for</p>

	<p>his many years of service.</p> <p><i><b>Motion:</b> to accept the Membership Services report</i>  Moved Peter Sweeney  Second Tim Luini  Carried</p>
5.2.5.	<p><b>Annual AGM and Conference Report</b></p> <p>The President acknowledged the 2009 Nelson conference committee.</p> <p>The next conference and AGM will be hosted by the city of Nanaimo April 25-28 2010.  The 2011 conference will be hosted by Whitehorse, Yukon</p> <p>Bob Light asked the Executive Committee to consider rotations of conferences between the lower mainland and the interior to ensure that we move around the province, under that system 2010 would be held in the lower mainland. He suggested creation of a conference standing committee to seek host cities rather than waiting for cities to volunteer. Toby Seward pointed out that the island has previously been considered in the lower mainland for purposes of conference rotation.</p> <p><i><b>Motion:</b> to accept the AGM and Conference Report</i>  Moved Marvin Friesen  Second Daryl Birtch  Carried</p>
5.3	<p><b>President's Report</b></p> <p>Ron Dickinson presented his report.  Discussion on the executive's September 2008 exercise on setting goals and priorities. All goals related to education and certification. Communication has been less than perfect and the Executive Committee will strive for improvement but the new policies are necessary in order to move forward in education and certification.</p> <p>The President informed the assembly that the Building and Safety Policy Branch will appoint a staff member to the executive as an ex officio rather than as a full member.  Peter Sweeney asked whether the minister or building policy would appoint.  Lori staples clarified that the government is entitled to appoint members to self-governing associations. This is likely why the Act includes the provision that the province may appoint executive member; to allow for future expansion to a self-governing body.  Submission to Building and Safety Policy Branch policy suggesting that BOABC certify building officials.</p> <p><i><b>Motion:</b> To accept the President's report.</i>  Moved Ron Dickinson  Second Pieter den Uyl  Carried</p>
5.4	<p><b>Past President's Report</b></p> <p>Rick Hodgson was absent, the report was posted.</p>
5.4.1.	<p>Nominations Committee</p>

	<p>See item 15.2</p> <p><i>Motion: To accept the Past President's report.</i>  Moved Ron Popoff  Second Pieter den Uyl  Carried</p>
<b>5.5</b>	<p><b>Treasurer's Report</b>  Manjit Sohi presented the report  2008-09 budget summary; there was surplus revenue from the Green Code seminars.  <i>Motion: to accept the Treasurer's report.</i>  Moved Max Hoedeman  Second Herman Koolman  Carried</p>
<b>5.6</b>	<p><b>Secretary's Report</b></p> <p><i>There is one Notice of Motion: see item 7.1</i></p>
<b>5.7</b>	<p><b>Registrar's Report</b>  Dave Jackson was absent, the report was posted.  Peter Sweeney noted that the Registrar's report needs to be revised to note that there was one honorary member (Peter Sweeney is that honorary member)  Bob Light recommended that the position of Registrar be included in the duties of the office administrator.</p> <p><i>Motion: to accept the registrar's report</i>  Moved Pieter den Uly  Second Tim Luini  Carried</p>
<b>5.8</b>	<p><b>Executive Director's Report</b>  Richard Bushey presented his report.  Konrad questioned that under item 6.6 whether the change to the Act will require that only Certified BOABC members carry out the duties of building officials. This is the intent.</p> <p><i>Motion: To accept the Executive Director's report.</i>  Moved Herman Koolman  Second Pieter den Uyl  Carried</p>
<b>5.9</b>	<p><b>Other Committee Reports</b>  None</p>
<b>6.0</b>	<p><b>Unfinished Business</b>  None</p>
<b>7.0</b>	<p><b>New Business</b>  Konrad asked the executive to recognize Soren Agren.  The President, Executive and the members thanked Soren Agren for his past service and for attending the conference.</p> <p>Motion: to renew Peter Sweeney's honorary membership for period of one year.  Moved: Eric Law  Second: Marvin Friesen  Carried</p>

	Pieter den Uyl noted that there are many members who should be eligible for honorary membership and the executive should properly recognize these members.
7.1	<p><b>Motion:</b> <i>To amend the BOABC BYLAW 7. Meeting of Members to read as follows:</i>  7. [1] <i>The Annual General Meeting shall be held within [90] days after the end of the Associations fiscal year end. Twenty-five [25] Regular Members of the Association shall constitute a quorum at the Annual General Meeting or a special meeting.</i></p> <p>The existing BYLAW 7. Meeting of Members reads as follows:  7. [1] The Annual General Meeting shall be held within [60] days after the end of the Associations fiscal year end. Twenty-five [25] Regular Members of the Association shall constitute a quorum at the Annual General Meeting or a special meeting.</p> <p><b>PURPOSE:</b>  The change from 60 days to 90 days to hold the AGM after the close of the BOABC year-end, 31March, will allow for greater flexibility in selecting the date for holding the AGM. The change also allows additional time to have the annual financial year end statement prepared by the BOABC auditors for presentation at the AGM.</p> <p><b>DISCUSSION:</b>  Peter Sweeny noted that the email announcement of the conference did not specifically notify the members that there would be a motion as required by the bylaw.  Bernie Zimmer commented that there was no instruction to look at the conference package on the website to see the notice of motion.  Bob Light noted that the Bylaw, in Section 8 requires that notices of motion must be <i>given</i> to all members 30 days prior to the AGM.  The President ruled that members were notified of the motion by email with the rest of the conference package.  Peter Sweeney noted that the notice of motion was not delivered by email but was simply posted on the website following a general notice to look for conference and AGM information without specifically pointing out that there was a notice of motion.  The Parliamentarian advised that the website package included the notice of motion and that the email notification to members that the package was available for viewing was comparable to delivery of a package by post.</p> <p>Bob Light opposed the motion.  Moved Stan Dueck  Second Daryl Birtch  Carried</p>
7.2	Executive Committee report on the proposed bylaw amendment and discussion –see 7.1
<b>8.0</b>	<b>Elections</b>
8.1	Appointment of a member to run election The president appointed Bob Light to run the election. Bob Light appointed Frankie Victor election secretary.
8.2	Appointment of Tellers and Chairman of Tellers if ballots are required. The chair appointed Herman Koolman teller.
15.2	Report from nominations committee

