



# boabc

Serving the Province of British Columbia for over 50 years

<b>TITLE:</b>	<b>MINUTES - ANNUAL GENERAL MEETING</b>	<b>4.1</b>
---------------	---	------------

**DATE APPROVED:** September 23, 2006      **SIGNED:** Frankie Victor (Secretary)

**POLICY:**

At the annual September Executive meeting, the Annual General Meeting minutes will be reviewed for any action required to be taken.

Minutes of the previous Annual General Meeting shall be posted at the site of the AGM and on the BOABC website for the review of the General Membership prior to the Annual General Meeting.

**POLICY OBJECTIVE:**

To allow the Executive to deal with the business of the Association promptly to ensure that all necessary action is carried out in an efficient and effective manner. To allow the Executive the opportunity to review and discuss the AGM minutes at the first meeting following the AGM to ensure that notes and the recollection of the Executive members are as accurate and clear as possible and that action items are attended to.

To inform the membership of the affairs of the Association as reported in the minutes of the previous Annual General Meeting. To enable members to provide constructive input on the items which required work by the executive as described in the previous minutes and the agenda items on the agenda of the current Annual Meeting.

**POLICY JUSTIFICATION:**

September was concluded to be the earliest and most appropriate month considering the difficulty in scheduling a meeting of the full Executive and in obtaining a quorum during the Late spring and Summer months. Review and discussion of the minutes is essential as they provide the Executive with direction from the membership relative to conducting the business affairs of the Association during the upcoming year. If the membership is kept informed of the business of the Association, then they will be more willing and able to support the affairs of the Association and participate in those affairs in a constructive manner.