



boabc

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TITLE: EDUCATION COMMITTEE PURPOSE & COMPOSITION	3.0
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DATE APPROVED: January 24, 2009

SIGNED: Frankie Victor (Secretary)

Policy

The Education Committee establishes programs and course delivery to enhance the training and qualifications of members.

Purpose

This Policy has been created to ensure that all persons seeking levels of professional standing and skill development will have access to relevant study materials.

Application

The Responsibilities of the Education Committee include:

- Gathers information about educational needs of members in order to facilitate and develop professional studies.
- Develops course curriculum, which support certification, accreditation and continuing professional development services.
- Delivers education and training services to members and others.
- Determines whether BOABC member education requirements have been met.
- Recommends to the Executive Committee curriculum and training services for relevance and technical accuracy.
- The Education Committee and/or its members are NOT involved in the certification of members.

Process for Reviewing and Modifying Education Programs and Services

The Education Committee shall conduct a basic review of Education services and programs once per year. The review will take into consideration:

- Changes to accommodate the Building Code and referenced standards.
- Modifications to accommodate the BOABC and/or National Certification Programs.
- The adequacy of training and support services for the BOABC Continuing Professional Development Program.
- Other issues relevant to education and training.

Should the Education Committee determine through this review that the education programs, courses and other services should be changed; the Education Committee will create a report to the Executive Committee recommending changes and supporting the changes with research and information. The BOABC Executive Committee would approve changes (to take effect on a defined date) through the motion process, if required.

At least one month, prior to the date when changes to the Education program take effect, all BOABC members must be informed of the changes through one or more of the following mechanisms: email, newsletter or web site announcement.

The BOABC Executive will also inform the Canada National Certification Body [ACBOA] of the changes.

Composition of the Education Committee

1. The Education Committee:
 - Shall consist of a majority of practicing building officials, or building officials who have practiced for at least three out of the past five years, or manages practicing building officials.
 - Can include non-building officials.
 - Should represent building officials from various zones.
 - Should include at least one member certified to the RBO level.
2. Members of the Education Committee are appointed by the Executive Committee on the recommendation of the Chair of the Education Committee.